



National Law University and Judicial Academy, Assam

(Established by Assam Act No. XXV of 2009)

No.: NLUJAA/ACD-ADMIN/F/Certificate/2018-19/10/907

Date: 19-08-2020

QUOTATION NOTICE

Sealed quotation are hereby invited affixing non-refundable court fee stamps of Rs. 8.25 (Rupees Eight and Twenty Five paise) only from reputed Firms/Individuals for supply of Metallic Digital Paper as per the following for National Law University and Judicial Academy, Assam as per the terms & conditions given below which will be received at the office of the Registrar, NLUJAA during office hours up to **2:00 PM** on or before **31-08-2020** and will be opened on the same day at **3:00 PM**. The Quotationer/Tenderer or their authorized agents may remain present at the time of opening of the quotations.

Sl. No.	Item	Qty.	Rate in Rs. (including GST)	Total Amount (including GST)
1	Supply of Metallic Digital Paper Size: A4 Size GSM: 300 Gsm	5000 pcs.		

Terms and Conditions:

1. The rates should be quoted as shown against the items/articles and should be inclusive of all GST/taxes applicable at any point of time.
2. The sealed envelope should be subscribed on top as "The Registrar, National Law University and Judicial Academy, Assam".
3. The Quotationer will have to deposit Earnest money of **Rs. 5,000/-** each in the form of Demand Draft favouring Registrar, National Law University and Judicial Academy, Assam.
4. The University reserves the right to accept or reject any tender without assigning any reason thereof.
5. Each Firm must have GST registration, Trade License, Income Tax Clearance certificate, PAN Card. A copy of the same must be submitted along with the Quotation.
6. Bills must be submitted along with necessary work order and a copy of challan etc. within seven days from the date of delivery of goods for payment.
7. The Contract will be cancelled anytime if the quality of supplied materials is not as per standard or the order is not supplied on time.
8. The item/work assigned is to be supplied/completed within 7 (seven) days of receiving the supply/work order.

Registrar

Memo No: NLUJAA/ACD-ADMIN/F/Certificate/2018-19/10/908-911

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Copy to:

1. DIPRO, Kamrup for information and necessary publicity through FLS and newspaper.
2. P.S. to VC for kind appraisal of the Hon'ble Vice-Chancellor.
3. System Administrator, NLUJAA with a request to upload in the University website.
4. Notice Board
5. Office File

Registrar